

OFFICER DECISION RECORD SHEET

Name of decision maker: Assistant Director of Neighbourhood Services

Service Area: Resident Services

Title of Decision: Supply & Installation of Outdoor Play Equipment Contract Award

Decision made and reasons:

Decision:

To approve the award of contracts for the supply & Installation of 'Outdoor Play Equipment'.

Lot 1 – Peggy's Field, Markyate – Eibe Play Ltd (£100,000)

Lot 2 – YK2 Play area, Markyate – Kompan Ltd (£60,000)

Lot 3 – Hollybush Lane Play Area, Flamstead – Proludic Ltd (£60,000)

Lot 4 – Tewin Road Play Area, Hemel Hempstead – Kompan Ltd (£30,000)

Reason:

As part of its commitment to the health & wellbeing agenda, the Council have been refurbishing and replacing a number of dated Play Areas across the borough.

The above Play Areas are the latest group of sites to be updated under the Council's Play Area refurbishment and replacement Programme.

The evaluation team scored the above named bidders with the highest marks against the pre-determined evaluation criteria.

Reports considered:

Procurement report attached

Officers/Councillors/Ward Councillors/Stakeholders Consulted:

Team Leader - Neighbourhood Action & Children's Services

Parks & Open Spaces Officer

Team Leader - Commissioning, Procurement & Compliance

Financial Comments:

The four play areas list above are being funded by a combination of S106 and Parish Council contributions.

There is sufficient budget to award the contracts to install the new equipment at the play areas.

Monitoring Officer Comments:

Officers should ensure that an appropriate supply contract with relevant guarantees are in place prior to commencement of the works.

Deputy S151 Officers Comments:

This contract award has been undertaken in line with the Council's procurement standing orders. The total value of the contract lots are £250k. The expenditure is capital in nature. £25k of this is being funded by Flamstead Parish Council. £225k is being funded by s106 monies. Any ongoing revenue costs associated with the new equipment will be met from within existing revenue budgets.

Implications:

Value for Money:

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The tenders were evaluated against criteria headings including;

- Previous Experience
- Health & Safety
- Fixed budget, suppliers tender for what they can offer for that price.
- Aesthetic & Functional Characteristics
- Warranty /Guarantee
- Timescales & contract management

This ensures that the Council takes into account other aspects of the requirement to ensure true value for money

Financial:

All of the tendered prices for the 'Outdoor Play Equipment' fall within the fixed budgets that have been approved for each of the play areas.

Risk:

If the contracts for this 'Outdoor Play Equipment' are not awarded, then this will have an impact on the Council's continued commitment to the health & wellbeing agenda and would result in the Council not being able to support the delivery of one of the Council's key priorities - a clean, safe and enjoyable environment.

Officer Signature:

Date: